



12th December 2024

Dear Colleague

CES Census 2025

As we move into the new year and another round of our annual census, we wanted to let you know about some changes taking place.

After many years of developing and directing our Census, Robert Rushworth, whom many of you will have been in touch with before, is retiring. Robert has been integral to not only the foundation of how we run our census today but also its smooth and timely execution year after year. His commitment and attention have consistently ensured the successful delivery of a large-scale complex process; for which we have great gratitude and best wishes to him for the future.

Moving to our next census and those to come, we have employed Peter's House, the agency for our new website (launching soon), to undertake the development of our census. In anticipation of the 2025 census, the team at Peter's House have developed new systems for our census which you will be using to complete your submission this January. They will feel much the same as what you are used to, with some minor changes here and there. Our helpdesk will remain on hand to assist you with any issues you might face.

Census Timetable and support period

The CES Census starts on 16th January 2025 in England and 21st January in Wales. Schools should complete and submit their returns during the support period which runs from the start date until Friday 14th February.

Completing the Census using an approved MIS

Schools that use the following MISs should continue to complete the Census using the tailored CES Census applications: Capita SIMS; Arbor Education; Bromcom; ISAMS; Scholarpack; SchoolPod. If your school uses one of these MISs and you submitted an Excel form in 2024, I would strongly urge you to use your school's MIS in 2025. If you need advice, please contact the CES helpdesk.

Completing the Census without your MIS

If you are one of the few schools that cannot export CES Census data from your MIS, you must complete the Census using our Google Sheets Template (previously Excel). This will be available to request from early January from the Census section of the CES website.

CES Census Website

The CES Census website, which was previously separate to our own website, will now be moved into our new website (launching soon). Please visit www.catholiceducation.org.uk from early January for all of the information you need.

GDPR and the CES Census

The annual CES Census is the source of all school data collected by the CES. No data on individual pupils is collected in the census. The name of the headteacher is collected, also a contact name and email address which are used solely for census communications.

A document that describes the extent to which the CES census falls within the General Data Protection Regulation (GDPR) can be downloaded from the CES website. This document addresses questions that the CES has received from schools that raised concerns about the CES census and privacy of schools' data.

If you have any questions about this letter, please raise a ticket on the online helpdesk (<https://www.cescensus.org.uk/helpdesk/>) or email census@catholiceducation.org.uk.

Yours sincerely

Catholic Education Service

Appendix: Diocesan Representatives

<i>Diocese</i>	<i>Phone</i>	<i>Contact</i>
Arundel & Brighton	01293 511130	Gill Sajnog
Birmingham	01675 464755 x110	Rebecca Tonks
Brentwood	01277 265284	Victoria Barnes
Cardiff	029 2036 5963	Anne Robertson
Clifton	0117 9025593	Jenny Fitzgerald
East Anglia	01508 495509	Jane Delph
Hallam	0114 2566440	Amanda Bramall
Hexham & Newcastle	0191 2433310	Viv Fawcett
Lancaster	01524 841190	Heather Watts
Leeds	01132 618034	Kieron Flood
Liverpool	0151 522 1078	Ben McMullen
Menevia	01792 652757	Paul White
Middlesbrough	01642 850515	Katherine McKeown
Northampton	01582 723312	Debbie Main
Nottingham	01332 293833	Gill Burns
Plymouth	01364 645396	Helen Brown
Portsmouth	02392 893600	Canon PJ Smith
Salford	0161 8172222	Simon Smith
Shrewsbury	0151 6529855	Richard Woods
Southwark	01689 829331	Donna Gray
Westminster	0207 798 9005	Amanda Crowley
Wrexham	01978 354257	Wendy White