



Mission Together – Education Consultative Board Terms of Reference

Consultative Board

The Consultative Board of Work is appointed by the National Director to provide professional advice and practitioner perspective to Missio's education activities. The Consultative Board has no governance, delegated powers or responsibilities beyond consultation.

Responsibilities

The Board will:

- Provide professional advice, insight and critical thinking to support Missio's work with schools.
- Work collaboratively with Missio's Education Team to refine purpose and strategic planning with deliverable objectives.
- Review performance against strategic objectives and refine planning to improve outcomes.

Membership

The Consultative Board comprises six (6) Consultors and members of Missio's Education Team. The Chair is appointed by the National Director.

Tenure

A Board member shall hold office for a term of two years from the date of appointment. A member shall be eligible for appointment for a second term, including a consecutive term, and, although only under exceptional circumstances as determined by the Chair, for a third term. A member who has been appointed for a third term shall not be eligible for reappointment until a period of three years has passed since that member last ceased to hold office.

- (a) To ensure an orderly transition, terms of Board members shall be staggered so that one-third of the membership, or a number as close to one-third as the Board consider reasonable, shall be appointed each year. The Board may therefore appoint committee members to hold office for a term of one or two years.

A Board member automatically ceases to hold office if he or she:

- (a) completes a term of office without being reappointed
- (b) notifies the Chair in writing of his or her resignation
- (c) is absent without the permission of the Chair from all their meetings held within a period of twelve months and the Board resolve that he or she be removed
- (d) is removed by the National Director.

Meetings



The Chair is responsible for calling meetings and setting or approving the agenda for each meeting. The Chair of a committee may establish rules of procedure to be followed at each meeting of that committee.

- There will be 3 meetings per year. Additional meetings to be held in agreement with other Board members.
- The Chair is responsible for agreeing an Agenda with Fundraising Communications Director, agreeing minutes/notes, circulation of papers and monitoring actions completed.
- Meetings will take place online, but should travel be necessary, reasonable travel expenses will be paid.

Reporting

Missio's SMT will be regularly updated on developments, comments, and advice given by the board.